

**Article 6: Board and Commissions**  
*(Incorp. 1-22-1952 by O-5046 N.S.)*

**§26.04 Sustainable Energy Advisory Board**

(a) Purpose and Intent

It is the purpose and intent of the City Council to establish a Sustainable Energy Advisory Board to serve as an advisory body to the Mayor, City Council, and City Manager on energy policy and future energy needs for the metropolitan San Diego area and to assist the City's attainment of its energy independence and renewable energy goals.

(b) Sustainable Energy Advisory Board Established

There is hereby established a Sustainable Energy Advisory Board consisting of nine regular members and two alternate members who shall serve without compensation. The members shall be appointed by the Mayor and confirmed by the Council. In making appointments, the Mayor may consider recommendations made by members of the Council and shall include seven designated members, two regular at-large members, and two at-large alternate members. The seven designated members shall be appointed from the following representative areas of organizational interest, expertise, and background:

- (1) San Diego Regional Energy Office [SANDAG]
- (2) San Diego Gas & Electric Company
- (3) Environmental Advocate
- (4) Labor Organization
- (5) Solar Power System Manufacturer or Installer
- (6) Building Industry
- (7) Chamber of Commerce / Business Community.

The alternate members shall be designated numbers one and two and shall attend meetings like regular members. In the event any regular member is absent from a meeting where a vote on any advisory recommendation is taken, the alternate(s) shall vote in place of the absentee(s) in the order of alternate designation.

Residency in the City of San Diego shall not be a condition for appointment to the Board. The members shall serve two-year terms and each member shall serve until a successor is duly appointed and confirmed. A seat vacated by a Board member from a designated area of representation shall be filled by appointment of a new member from the same designated area of representation. The members shall be appointed in such manner that the terms of not more than five members shall expire in any year. The expiration date of all terms shall be March 1. During March of each year, the Mayor may designate one regular member as chairman; however, in the absence of such designation, the Board shall, on or after April 15, select a chairman from its regular members. The Board shall adopt rules, regulations, and organizational structure as it deems necessary, consistent with law, for the conduct of its business. The Board shall meet not less than once every six months.

(c) Duties and Functions

The Sustainable Energy Advisory Board shall:

- (1) Advise the City Council and City Manager through the Mayor on energy policy and be responsible for recommending future energy guidelines to accomplish the goals of the “Energy 2030: The San Diego Regional Energy Strategy” adopted by the San Diego Association of Governments [SANDAG] in July 2003.
- (2) Advise on the best and most cost-effective method to implement a City goal to install at least fifty (50) megawatts of renewable-fueled electric generating capacity in public and private facilities by the year 2013.
- (3) Advise how the City can remove barriers to the development of renewable energy facilities for public and private facilities in the San Diego region.
- (4) Advise on how the City can provide incentives for the development of renewable energy resources.
- (5) Coordinate with City staff to develop innovative mechanisms for financing renewable energy resources.
- (6) Become aware of and develop competence in energy issues and be broadly representative of the community interests.

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- (7) Seek participation by regional business and political leaders and public interest groups in energy issues.
- (8) Coordinate energy planning activities with the City Energy Administrator.
- (9) Perform such other studies as may be specifically requested by the Mayor and Council and provide information and advise thereon.
- (10) Report progress at a meeting of the Rules Committee no later than January 3, 2004 and every six months thereafter.

*(Retitled from "Energy Advisory Board" and amended 10-13-2003 by O-19224 N.S.)  
(Amended 6-28-2004 by O-19295 N.S.)*

**§26.06 Small Business Advisory Board**

- (a) Purpose and Intent. It is the purpose and intent of the City Council to establish a Small Business Advisory Board to serve in an advisory capacity to the Mayor, City Council, and City Manager on matters relating to the small business.
- (b) Small Business Advisory Board Established. There is hereby established a Small Business Advisory Board consisting of eleven (11) members who shall serve without compensation. The Board shall include one (1) representative from each of the following groups:
  - (1) Small Business Administration District Director or designated representative;
  - (2) President of the Business Improvement District Council or designated representative;

The nine remaining appointees considered for selection may include, but not limited to, representatives of the following areas of interest and expertise:

- (A) Small business owner;
- (B) Accounting, financial-lending, legal or economic backgrounds;
- (C) Advocates of small business interests with governmental agencies;

The members shall serve two (2) year terms and each member shall serve until a successor is duly appointed and confirmed. The members shall be appointed by the Mayor and confirmed by the Council. The members shall be appointed in such manner so that the terms of not more than five (5) members shall expire in any year. The expiration date of all terms shall be July 1. The Board shall select from among its members a Chairperson. The Board shall meet not less than once every three (3) months and present a report to the Mayor and Council on an annual basis. The Mayor shall appoint one member of the Council to serve as liaison to the Board and one other member of the Council as an alternate. When filling a future Board vacancy, the City Council shall seek recommendations from the sitting members of the Board regarding the background needed by candidates for the appointment in order to provide a breadth of representation reflective of the small business community in the City.

The Board shall adopt rules consistent with laws for the government of its business and procedures.

- (c) Duties and Functions. The Small Business Advisory Board shall:
- (1) Develop a cooperative and supportive atmosphere on behalf of the small business community in its relationship with the City of San Diego.
  - (2) Act as an ombudsman to open a channel of communication between the City of San Diego and its relationship with small business owners on specific problems or requests for information and assistance.
  - (3) Initiate a review of procedural requirements and existing laws to determine if they are conducive to a small business owner seeking to do business with the City.
  - (4) Review private sector performance ability and recommend potential transfer of functions performed by City forces to private enterprise.
  - (5) Serve as an advocate of the small business community and advise the Mayor, City Council and City Manager on relevant issues, and formulation of laws, policies, or procedures which may affect the management, operation or financial stability of the small business owner.

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- (6) Encourage private sector leadership and application of expertise and resources for public benefit.
- (7) Monitor the growth or decline of small businesses with the City of San Diego and identify trends responsible for their success or failure.
- (8) Perform other studies and surveys on the status of small business as may be specifically requested by the Mayor, Council or City Manager and provide information and advise thereon.
- (9) Schedule at least one widely-publicized meeting each year, wherein members of the small business community shall be invite to participate in Advisory Board discussions.
- (10) Report annually to the Mayor and City Council on the “State of Small Business” within The City of San Diego.

*(Amended 1-28-2002 by O-19028 N.S.)*

**§26.09 Select Board on Binational Issues**

(a) Purpose and Intent

It is the purpose and intent of the City Council to establish a Select Board on Binational Issues comprised of experts in diverse fields related to international interaction with Mexico to serve in an advisory capacity to the Mayor and City Council on matters relating to relationships and cooperative efforts between San Diego, Baja California Norte and Baja California Sur, and in particular Tijuana and other cities within the sphere of influence.

(b) Select Board on Binational Issues Established

- (1) There is hereby established a Select Board on Binational Issues consisting of nine (9) members who shall serve without compensation. The members shall be appointed by the Mayor and confirmed by the Council. The members shall serve for a three–year term and each member shall serve until his or her successor is duly appointed and qualified. The expiration date of all terms shall be July 1. During July of each year, the Mayor may designate one (1) member as chairperson; however, in the absence of such designation, the Board shall, on or after August 15, select a chairperson from among their members.

The members shall be appointed in such a manner so that the terms of not more than three (3) members shall expire in any year. The Board may meet as often as is deemed necessary but not less than four (4) times per year.

- (2) All members of the Select Board on Binational Issues shall, at the time of appointment or during incumbency, be residents of and/or practicing professionals within The City of San Diego. The Board should be comprised of experts in diverse fields related to international interaction with Mexico and with a special knowledge and interest of the international border regions of California, Baja California Norte and Baja California Sur, and specifically of San Diego, Tijuana and other cities within the areas named above. Members shall be highly recognized as experts in their field. Relevant areas of expertise should include, but not limited to international aspects of: trade, industry, manufacturing, agriculture, real estate, law, regional planning, urban design or architecture, engineering, humanities, immigration, social/cultural anthropology, social science, media, and political science.
- (3) The City Manager, by and through the Department of Binational Affairs, shall generate a list of qualified candidates from which potential members shall be selected. The City Manager shall provide appropriate staff support and the City Attorney shall provide appropriate legal services at each meeting.

#### DUTIES AND FUNCTIONS

DUTIES: The duties of the Select Board on Binational Issues shall be:

- (1) To develop effective and comprehensive long-term problem solving strategies.
- (2) To provide assistance to the City's departmental efforts in times of crisis.
- (3) To make policy recommendations to the Mayor and City Council on issues of international importance which would impact the San Diego region, working through and with the cooperation of the City Manager.

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